

**PEER TEAM REPORT ON
Institutional Assessment and Reaccreditation of
SECONDARY TRAINING COLLEGE**

Place : Mumbai

State : Maharashtra

Section I : GENERAL	Information
1.1 Name & Address of the Institution:	Secondary Training College, 3,Maha PalikaMarg, Dhobi Talao, Mumbai – 400001.
1.2 Year of Establishment:	1906
1.3 Current Academic Activities at the Institution(Numbers):	
• Faculties/ Schools:	ONE
• Departments / Centres:	ONE
• Programmes / Courses offered:	ONE
• Permanent Faculty members:	Six
• Permanent Support Staff:	12
• Students:	100
1.4 Three major features in the institutional context(As perceived by the Peer Team):	1) Eco friendly campus. 2) Historic institution situated in a Heritage Urban Building. 3) Consistent very good performance.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	6 th - 8 th April, 2015
1.6 Composition of the Peer Team which under took the on- site visit:	
Chairperson	Prof. M. Abdul Rahiman.
Member co- ordinator	Prof. S. Mohan
Member	Dr. Parveen Pandit
NAAC Officer	Dr. Ganesh Hegde

Section II:CRITERION WISE ANALYSIS	Observations (Strengths and / or weaknesses) on Key Aspects
2.1 Curricular Aspects:	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> • College follows Bombay University Curriculum • Faculty members are involved in Curriculum Design and Development. • Faculty exclusively prepared syllabus for school administration, Marathi & History papers.

2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • Being an affiliated college academic flexibility is limited • Adequate number of optional papers are offered • Semester and CBCS system is followed
2.1.3 Feedback on Curriculum:	<ul style="list-style-type: none"> • Teachers extend feedback on Curriculum regularly to the university • Feedback on Curriculum is structured and comprehensive • Institution collects continuous feedback on curriculum from different stakeholders.
2.1.4 Curriculum Update:	<ul style="list-style-type: none"> • Curriculum was revised by the university in the year 2012-2014 • Latest trends and perspectives in designing teaching learning processes are in place.
2.1.5 Best Practices in Curricular Aspects (If any):	<ul style="list-style-type: none"> • Curriculum is largely transacted through field experiences and activities • Feedback is taken, analyzed and placed before the IQAC.
2.2 Teaching – Learning & Evaluation:	
2.2.1 Admission Process and Student Profile:	<ul style="list-style-type: none"> • State Govt. norms are followed • 50% weightage to academics & 50% weightage to CET scores. • All Seats are filled in through merit
2.2.2 Catering to the Diverse Needs:	<ul style="list-style-type: none"> • Mentoring System is in place • Teachers are sensitive towards students in difficult situations and slow learners. • Effective inclusive practices are visible
2.2.3 Teaching – Learning Process:	<ul style="list-style-type: none"> • Mostly field and activity based • Micro-teaching is practiced for skill development • Teachers designed effective self-study and collaborative spaces of learning

2.2.4 Teacher Quality:	<ul style="list-style-type: none"> • Teachers are well qualified four with Ph.D and three teachers are pursuing Ph.D. • Five faculty members are NET qualified • One faculty is a recognized Ph.D. guide. • Teachers are committed and actively involved in curricular, extra and co-curricular activities
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> • Institution follows university recommended Choice Based Credit System • Semester System is in place
2.2.6 Best practices in Teaching & Learning Evaluation(If any):	<ul style="list-style-type: none"> • Activity centered Teaching – learning processes are encouraged along with mentoring practices • Innovative methods of teaching workshop
2.3 Research, consultancy & Extension	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • Serious involvement in Action Research • Institution yet to earn adequate seed amount or research fund for faculty to under take research projects. • Research Committee exists • Techers are encourage to do research
2.3.2 Research and publications Output:	<ul style="list-style-type: none"> • Faculty organized and also participated in conferences, workshops and Symposiums. • Significant publication's by teachers • Teachers authored and co-authored Books.
2.3.3 Consultancy:	<ul style="list-style-type: none"> • Motivation to learn professional skills and extend expertise to the schools and school administrative units is visible • Free consultancy services are provided.

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2.3.4 Extension Activities:	<ul style="list-style-type: none"> • Awareness campaigns and programmes on different educational issues are organized by the faculty • Emphasis placed on systematizing extension activities • Adopted backward areas for empowerment as social responsibilities.
2.3.5 Collaboration:	<ul style="list-style-type: none"> • Institution adopts various possibilities of working with schools, NGOs, Govt institutions. • Teachers collaborate with N.G.Os for social concern.
2.3.6 Best practices in Research, Consultancy & Extension (If any):	<ul style="list-style-type: none"> • College publishes periodically 'Shiksha Mitra' journal • Students are encouraged to write articles in the college magazine.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical facilities for learning:	<ul style="list-style-type: none"> • Located in 2.0 acres of land • Spacious building and classrooms are adequate. • Laboratory facilities are good • Performance arts learning resources are available • Indoor and outdoor sports facilities
2.4.2 Maintenance of infrastructure :	<ul style="list-style-type: none"> • Budget available for the maintenance of the infrastructure • Special records for the maintenance of the infrastructure are maintained • Well maintained green clean campus is well maintained
2.4.3 Library as a learning resources:	<ul style="list-style-type: none"> • Library has good number of Books, periodicals, Back volumes and encyclopedias related to education • Books for competitive examinations are available • Library is partially automated
2.4.4 ICT as learning resources:	<ul style="list-style-type: none"> • Computer lab with 35 pc's and computer is available in staff rooms and library. • Internet connectivity and updated website. • ICT based learning resources are available in the class rooms and Labs

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2.4.5 Other facilities:	<ul style="list-style-type: none"> • Auditorium, Generator, Reprographic Machine and health centre facilities. • Hostel facility for girls and boys. • Counseling centre exists.
2.4.6 Best practices in the development of infrastructure and learning resources(If any):	<ul style="list-style-type: none"> • Rare books and manuscripts are well preserved • Facilities for co-operative learning, value inculcated prayers.
2.5 Student support and progression	
2.5.1 Student progression:	<ul style="list-style-type: none"> • Student performance is consistent and the success rate is excellent • Dropout rate is negligible • Many continue for higher education
2.5.2 Student support:	<ul style="list-style-type: none"> • Adequate number of student scholarships • Grievance Redressal and placement cell are in place • Common Room facilities available for students
2.5.3 Student Activities:	<ul style="list-style-type: none"> • Registered Alumni. • Students participate in student council, sports and cultural activities • Institution enables students to organize teaching aids and environment protection activities and exhibitions
2.5.4 Best practices in student support and progression:	<ul style="list-style-type: none"> • Mentoring system is practised • Selection of best student by students
2.6 Governance and Leadership	
2.6.1 Institutional vision and Leadership:	<ul style="list-style-type: none"> • Vision and mission statements are clear and practical • Governance and administrative leadership is to a large extent liberalized • Dynamic leadership by the Principal

2.6.2 Organizational arrangements:	<ul style="list-style-type: none"> • Effective de centralized organizational structures are available • Women faculty representation in college management committee is visible • Academic Audit structures are available
2.6.3 Strategy Development and Deployment:	<ul style="list-style-type: none"> • Designing of strategies for college development is liberalized • Participation of the stakeholders in generating strategies for institutional development is entertained
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> • Interaction with external experts and resource persons is encouraged • Student feedback and Teacher's Self – Assessment is initiated • Teachers are encouraged to participate in conferences, workshops and seminars
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • Govt. grant is the major source of the college financial resource. • Accounts are maintained and audited regularly • Financial management is automated
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> • Sustained relationship among the stalk holders.
2.7 Innovative Practices:	
2.7.1 Internal Quality Assurance System:	<ul style="list-style-type: none"> • Quality enhancement cell is established • Academic Monitoring Cell is also in place • Staff meetings are regularly conducted to review and to reflect on the academic programmes • Experienced academicians are invited as external members of IQAC.
2.7.2 Inclusive Practices:	<ul style="list-style-type: none"> • Women in college governance and management is visible • Women Development Cell is active. • Liberal scholarships are provided

2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> • College has good relationships with parents and community members • Contributions of stakeholders in the institutional development is visible
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Section III; OVERALL ANALYSIS	Observations
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Located in a multi- institutional campus, including schools around • Located in a healthy environment and geographical area • Having large physical space with spacious building and classrooms • Well qualified faculty with a good number of credentials • Much renowned Heritage building. • Principal is academically sound and well experienced
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Library is yet to be fully automated • Librarian is on CHB • Inadequate utilization of alumni expertise • No facility for differently abled.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • Produce self learning materials in different school subjects and pedagogic courses • Conduct programmes for school teachers and extend expertise and participate in school development activities • Apply for research projects of different funding agencies.
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • Resource mobilization for undertaking research in education • Design and develop value added courses and programmes • Transforming college into a autonomous post graduate institution. • Resource mobilization for complete renovation of the Heritage Building

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Section IV : Recommendations for Quality Enhancement of the Institution

- Initiate efforts to start M.Ed. Course.
- Need to establish a English Lang. Lab. for developing communicative skill.
- Motivate teachers to undertake research projects and promote action research among other college
- Further strengthen laboratories and utilize the available resources
- Complete the processes of digitalization of library services
- Provide good working space and cabins to teachers
- Launch further value added skill based courses for students and other community members
- Develop cultural resources by working with locally available creative artists and performers
- Establish teaching aids centre and education museum in the college
- Initiate regular discussion forums in the college by inviting experts and people across various professions & publish their proceedings
- Grievance and Placement Cells to be strengthened.

I agree with the Observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution

Principal
Secondary Training College,
3, Mahapalika Marg, Dhobi Talao,
Mumbai-400 001.

Names and Signatures of the Peer Team:

Name	Designation	Signature with date
Prof. M. Abdul Rahiman. Former Vice Chancellor 'Halcyon', Kaprigudda, New Road, Mangalore - 575001	Chairperson	M. Abdul Rahi 8/4/15
Dr. Parveen Pandit, Principal, Government College of Education, M.A. Road, Srinagar - 190001, Jammu and Kashmir	Member	Dr. Parveen Pandit 8/4/15
Prof. S. Mohan Former Professor & Head of Education, Alagappa University, Director, Centre for Research in Education, Kundrakudi - 630216, Shivagana Dist, Tamil Nadu	Member Co-ordinator	Prof. S. Mohan 8/4/15

Place : MUMBAI

Date: 8th April, 2015